Marvel Databadge Reader

User Guide



- 1. Turn the Marvel Databadge Reader on (switch on the back, next to the plug). The printer automatically corrects the paper position by printing one contact form. The display shows "Ready to read-Insert badge"
- 2. Insert the visitors badge, make sure that the square barcode is facing the inside of the machine.
- 3. As soon as the badge has been successfully read, you will hear a beep.
- 4. Remove the badge.
- 5. On the display you see "QUALIFIERS"; you can choose one or more of the qualifiers by successively typing the corresponding two-digit codes. After having chosen one or more codes, press the "ENTER"-key. The contact form including visitor data, visitor profile and qualifiers you have chosen is printed now.
- 6. The Marvel Databadge Reader is ready to read another badge.

PAPER CHANGE INSTRUCTIONS

- 1. Open the blue cover
- 2. Flip the blue lever upwards.
- 3. Remove old paper
- 4. Place new paper in tray (top sheet face up in readable position).
- 5. Feed paper through printer
- 6. Flip the blue lever down
- 7. Press the "ENTER"key
- 8. Close the blue cover, sliding the extended sheet through the slot in the cover.

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